

January 2022

The regular meeting of the Board of Trustees for the Burlington Public Library was called to order by President Becky Godfrey, Wednesday, January 26, 2022, at 4:30 p.m. in Meeting Room A. Board members Becky Godfrey, Jerry Parks, Mary Weinand, Matt Shinn and Director Rhonda Frevert were present. Friends' Liaison Mary Ann Bolan, West Burlington Liaison Rebecca Teater (via zoom), Sara Garland and Kathy Gerling were also in attendance. Board members Don Schmidgall, Megan Fuqua and Tenyshia Chalupa were absent. Notification for this meeting was sent to KBUR/KGRS, KCPS, KKMI, and WIUM radio stations and The Hawk Eye, January 21, 2022.

Becky Godfrey welcomed the new West Burlington Liaison, Rebecca Teater, to the Board. She attended the meeting via zoom.

Mary Weinand moved the Board to approve the agenda for this meeting and the minutes from the last meeting. Second by Matt Shinn; motion approved unanimously.

Board Training

a. Staff Presentation: Babies Need Books, Donna Koett

Library Aide Donna Koett talked about the Babies Need Books program at the library. She delivers books, sponsored by the Friends of the Library and Rotary, to each newborn baby born at the Southeast Iowa Regional Medical Center hospitals. She handed out a flier that talked about the program and stats of books delivered through this program.

b. Article: ILA Statement on Book Challenges across the State

Article included in board packet.

Expenditures

Rhonda explained the encumbrances column of the Budget Control Status Report. They city sets these figures based on what we spent the previous year.

Jerry Parks moved the Board to approve expenditures. Second by Matt Shinn; motion approved unanimously.

Friends Liaison Report

Mary Ann mentioned the Friends raised less than normal at the January booksale, less than \$2000.

West Burlington Liaison Report

Rebecca asked the number of West Burlington residents who use the library. Rhonda answered that the December Circulation Report shows West Burlington registration for December 2019 as 929 residents, December 2020 as 854 residents and December 2021 as 913 residents.

Rebecca also asked about the possibility of a library drop box in West Burlington. This discussion was looked at several years ago and will be investigated.

Presidents Report

Becky thanked Kathy Gerling for her 30 years of service and Becky Ruberg for her 20 years of service. Rhonda mentioned that Sara recently reached 9 years of service.

Finance Committee

- The Committee is almost done meeting with contracting entities for the new 28E Agreement.
- The Committee doesn't anticipate changes to the proposed FY23 budget with a 2.6% increase.
- The Committee appreciates Rhonda sending out updates via email in between board meetings.

Use Statistics

Year-to-Date report shows physical item checkout stats at about 70% where they were in 2019.

Old Business

a. In-Person Services

- No changes to current services

b. FY23 Budget

- The presentation that Rhonda gave to the city council is included in the board packet. The final vote will be in March.

c. 28E with West Burlington

- The West Burlington City Council approved the new 28E Agreement. The new Agreement is included in the board packet. Mary Weinand moved the Board to approve the new Agreement. Second by Jerry Parks; motion approved unanimously.

d. 28E with Des Moines County

- The Board of Supervisors approved the new 28E Agreement. The new Agreement is included in the board packet. Matt Shinn moved the Board to approve the new Agreement. Second by Mary Weinand; motion approved unanimously.

There being no further business to come before the Board, Jerry Parks moved the meeting be adjourned at 5:15 p.m. Second by Matt Shinn; motion approved unanimously.

Respectfully submitted,

Rhonda J. Frevert
Library Director