

March 2021

Pursuant to Iowa Code Section 21.8 and the Governor's State of Public Health Emergency Declaration, this meeting was held electronically because the ongoing public health emergency in the state of Iowa has made it impossible to have a meeting in person. The telephone number for the meeting was posted on March 12, 2021 allowing the public access to participate in the meeting.

The regular meeting of the Board of Trustees for the Burlington Public Library was called to order by President Becky Godfrey, Wednesday, March 17, 2021, at 4:37 p.m. Becky Godfrey, Jerry Parks, Mary Weinand, Don Schmidgall, and Director Rhonda Frevert were present via zoom. Friends' Liaison Cindy Murphy, Kathy Gerling, Sara Garland, and Sam Watson were also in attendance. Board members Megan Fuqua, Matt Shinn, and Tenyshia Chalupa were absent. Notification for this meeting was sent to KBUR/KGRS, KCPS, KKMI, and WIUM radio stations and The Hawk Eye, March 12, 2021.

Don Schmidgall moved the Board to approve the agenda for this meeting and the minutes from the last meeting. Second by Jerry Parks; motion approved unanimously.

#### **Board Training**

**a. Staff Presentation: Website, Sam Watson**

Sam shared with the board some of the new features and format of the new website. The new website platform is offered at no cost by the state library.

#### **Expenditures**

Jerry Parks moved the Board to approve expenditures. Second by Mary Weinand; motion approved unanimously.

During the March meeting, there was a suggestion about putting some of the gifts and bequests funds into CDs. The staff looked into CD rates and they are really low right now. The CD rate would be .3% or .4% and we are currently getting .10% on our checking account balance. The board decided to keep as is for now.

#### **New Business**

**a. Policy: Personnel**

Mary Weinand moved the Board to approve the revised policy. Second by Don Schmidgall; motion approved unanimously.

**b. Policy: Technology**

Don Schmidgall moved the Board to approve the revised policy. Second by Mary Weinand; motion approved unanimously.

**c. Bylaws**

Discussion of board meeting time and day – decided to leave as is for now. Jerry Parks moved the Board to approve the Bylaws. Second by Mary Weinand; motion approved unanimously.

**d. AFSCME**

Don Schmidgall moved the Board to approve the tentative agreement included in the board packet. Second by Mary Weinand; motion approved unanimously.

**Old Business**

**a. Roadmap to Resuming In-Person Services**

The library opened their doors for express browsing walk-ins again on March 1. Not suggesting any changes to the current services right now.

**b. FY22 Budget Update**

Budget passed by city council on Monday, March 15.

**c. Accreditation**

Application included in board packet.

**Friends Liaison Report**

The Friends started doing mini-sales again. The Friends group is looking to add four new members. Their annual membership drive letter recently went out in the mail.

There being no further business to come before the Board, Don Schmidgall moved the meeting be adjourned at 5:25 p.m. Second by Mary Weinand; motion approved unanimously.

Respectfully submitted,

Rhonda J. Frevert  
Library Director