

February 2024

The regular meeting of the Board of Trustees for the Burlington Public Library was called to order by President Becky Godfrey, Thursday, February 22, 2024, at 4:35 p.m. in the Story Time Room. Board members Becky Godfrey, Roger Hatteberg, Jennifer McMillan, Mary Weinand and Library Director Brittany Jacobs were present. West Burlington Liaison Rebecca Teater, Friends' Liaison Anita Wagner, library staff Sara Garland and Kathy Gerling were also in attendance. Board members Don Schmidgall and Brandon Orth were absent. Notification for this meeting was sent to KBUR/KGRS, KCPS, KKMI, and WIUM radio stations and The Hawk Eye, on February 19, 2024.

Roger Hatteberg moved the Board to approve the agenda for this meeting and the minutes from the last meeting. Second by Jennifer McMillan; motion approved unanimously.

Communication, Correspondence, & Public Address

After the January Library Board Meeting, Becky called Randy Hammer to discuss his request for a permanent display case in the library lobby and the Board's decision against it. He would like to come talk to the Board. Arrangements will be made for him to come speak with the Board.

Becky mentioned Tenyshia's resignation from the Board. Becky passed around a card for the group to sign.

Board Training

Article *'Iowa Library Association 2024 Legislative Priorities'* included in board packet.

Expenditures

Brittany mentioned the glycol expense as shown on the check register report for \$984.20. This is the cost for a 50-gallon drum of glycol and will be used to address our glycol leak. It is much more cost effective to buy the barrel vs. gallon.

We will be trying hard to spend down the library's city budget this year before the fiscal year ends.

Jennifer McMillan moved the Board to approve expenditures. Second by Roger Hatteberg; motion approved unanimously.

West Burlington Liaison

Liaison Rebecca Teater asked about the pending legislation that does away with library boards. Brittany will talk about that during the legislative update portion of the meeting.

Friends Liaison

Liaison Anita Wagner briefed the Board that the Friends book-sale in January was average. They were able to sell all their leftover book-sale books to the same gentleman as in the past. There are a lot of footnotes quality books in storage. The Footnotes sales were below average for January – probably due to the weather.

Presidents Report

Becky Godfrey thanked Mary Weinand and the Advocacy Committee for writing the proclamation for 'Library Lovers Month'. It was presented at a city council meeting earlier this month.

Board Committees

Advocacy Committee

The committee hasn't written a letter to the editor yet, but still plans to.

Brittany gave an update on the current legislative issues. A couple things for the board to keep an eye on: (1) HSB 678 (library board governance) and (2) the obscenity clause.

Brittany mentioned that the Ft. Madison Public Library recently cut \$50,000 from their budget due to the effects of HF 718.

Brittany discussed the district model idea to the board. Under this model, the funding would change, and all contracting entities would pay the same amount. This model would remove local control/governance from the Mediapolis Public Library and create a branch out of their building.

The FY25 library budget is set, and no cuts planned. Our budget deficit will be covered this year only due to funds from the local option sales tax.

Brittany invited the Board to attend ILA Capital Day at the Capital on Tuesday March 5.

Building Committee

Discussion of wall removal to install a front desk near the front of the library.

Brittany is working on getting three quotes for the insulation proposal.

Finance Committee

Pending any unforeseen issues from the public, the library will move forward with the FY25 budget as is.

Personnel and Policy Committee

The committee will meet sometime this month to discuss the potential candidates for the trustee vacancy.

New Business

a. ADA Checklist, Priority 1

- Roger Hatteberg moved the Board to approve the ADA Checklist as presented. Second by Mary Weinand; motion approved unanimously.

b. Sustainable Libraries Initiative

- ILA recently partnered with the Sustainable Libraries Initiative. Brittany will have more information at next month's board meeting.

c. Library Board By-Laws

- Brittany explained the minor changes as presented in the board packet. Mary Weinand moved the Board to approve the updated Library Board By-Laws. Second by Roger Hatteberg; motion approved unanimously.

There being no further business to come before the Board, Jennifer McMillan moved the meeting to be adjourned at 5:55 p.m. Second by Mary Weinand; motion approved unanimously.

Respectfully submitted,

Brittany Jacobs,
Library Director