

April 2022

The regular meeting of the Board of Trustees for the Burlington Public Library was called to order by Vice President Don Schmidgall in President Becky Godfreys absence, Wednesday, April 27, 2022, at 4:32 p.m. in Meeting Room A. Board members Don Schmidgall, Jerry Parks, Megan Fuqua, Mary Weinand, Matt Shinn (phoned in) and Director Rhonda Frevert were present. Friends' Liaison Mary Ann Bolan, West Burlington Liaison Rebecca Teater, Sara Garland and Kathy Gerling were also in attendance. Board members Becky Godfrey and Tenyshia Chalupa were absent. Notification for this meeting was sent to KBUR/KGRS, KCPS, KKMI, and WIUM radio stations and The Hawk Eye, April 26, 2022.

Mary Weinand moved the Board to approve the agenda for this meeting and the minutes from the last meeting. Second by Jerry Parks; motion approved unanimously.

### **Board Training**

#### **a. Staff Presentation: Introduction of Clerks**

The following clerks introduced themselves and explained their duties at the library: Mollie Krell, Lynn McVey and Ted Francis. Rachel Yochum could not attend the meeting, but she is also a clerk at the library.

#### **b. Article: Library Advocacy Do's and Don'ts**

Article included in board packet.

### **Expenditures**

Rhonda mentioned that the Budget Control Status Report is right on track for where the funds should be this time of year.

Megan Fuqua moved the Board to approve expenditures. Second by Matt Shinn; motion approved unanimously.

### **Friends Liaison Report**

Friends President, Mary Ann Bolan, reported that the Friends are gearing up for their May booksale. This will be Mary Ann's last board meeting as her 6-year term with the Friends will be done soon. The new Friends board officers are Fran Mapel (secretary) and Anita Wagner (president) with Lois Rigdon continuing as vice president and John Walz remaining as treasurer. New members joining the board are Vicki Woods and Maggie Fehseke.

### **West Burlington Liaison Report**

Rebecca Teater reported that she plans to meet with the city council next month. The West Burlington book drop discussion is still ongoing. West Burlington is redoing their website design and she hopes to get a link for the library on it. Rebecca asked for the possibility to have a library booth or library presence at the city of West Burlington's July 4<sup>th</sup> celebration.

### **Library Services Report**

Rhonda handed out a calendar preview for June/July summer reading programs; mentioned the upcoming installation of the new phone system; and explained that the installation of the smart bins should happen on May 17-20<sup>th</sup>. The Foundation as well as an ARPA Grant funded the smart bins.

### **Use Statistics**

The library added a fourth year to the monthly circulation reports to show stat comparison pre-pandemic.

**Old Business**

**28E with Middletown**

Jerry Parks moved the Board to approve the 28E with Middletown. Second by Megan Fuqua; motion approved unanimously. Becky can sign when she returns next month.

There being no further business to come before the Board, Mary Weinand moved the meeting be adjourned at 4:57 p.m. Second by Megan Fuqua; motion approved unanimously.

Respectfully submitted,

Rhonda J. Frevert  
Library Director