

July 2023

The regular meeting of the Board of Trustees for the Burlington Public Library was called to order by President Becky Godfrey, Wednesday, July 26, 2023, at 4:30 p.m. in Meeting Room A. Board members Becky Godfrey, Don Schmidgall, Roger Hatteberg, Mary Weinand, Megan Fuqua, Brandon Orth and Library Director Brittany Jacobs were present. Friends' Liaison Anita Wagner, West Burlington Liaison Rebecca Teater, Sara Garland and Kathy Gerling were also in attendance. Board member Tenyshia Chalupa was absent. Notification for this meeting was sent to KBUR/KGRS, KCPS, KKMI, and WIUM radio stations and The Hawk Eye, on July 21, 2023.

Roger Hatteberg moved the Board to approve the agenda for this meeting and the minutes from the last meeting. Second by Megan Fuqua; motion approved unanimously.

Communication, Correspondence, & Public Address

Brittany shared that the library recently received a nice letter from a patron thanking the library.

Board Training

The article "Talking about Democracy and Free Expression in Public Libraries" by the Urban Libraries Council was included in the board packet.

Expenditures

Brittany explained the current state of the remaining FY23 budget. Any money not spent will go back to the city, so we tried our best to absorb the extra money. All the building expenses for FY23 were put on the city's budget and taken off of the Foundation's budget. Other extra money was absorbed into collections and technology.

Megan Fuqua moved the Board to approve expenditures. Second by Roger Hatteberg; motion approved unanimously.

Advocacy Committee

Mary plans to put together a monthly advocacy calendar.

West Burlington Liaison Report

The West Burlington city council meetings are held on the 1st and 3rd Wednesdays of the month. Rebecca Teater added to the earlier conversation about council meetings that showing up to the council meetings is a great way to support library services – she saw this with her own eyes when her children were young.

Friends Liaison Report

Anita Wagner provided an update. The Friends are working with tag sale folks on donated books. They were pleased with the turnout at the vintage market.

Old Business

- a. Strategic Plan Update
The planning stage of the new update will start next month. They won't identify goals this time; rather, value statements. Brittany will gather staff, Trustees, Foundation, Friends, and public input throughout the process.
- b. Mural Update
Brittany is going through old photos for the mural. The tentative installation date is July 15. The mural is temporary and should last 8-10 months.
- c. Space Design Update
Brittany handed out the plan.

New Business

a. Committee Appointments

Today is Megan’s last meeting. She has accepted a new position and will be moving out of town. The Board thanked Megan for her service. The new appointments are as follows:

Advocacy Committee: Mary Weinand (Chair), Brandon Orth and Tenyshia Chalupa

Building Committee: Becky Godfrey (Chair), Don Schmidgall

Finance Committee: Mary Weinand (Chair), Roger Hatteberg and Brandon Orth

Personnel and Policy: Don Schmidgall (Chair), Roger Hatteberg

Mary Weinand moved the board to approve the committee appointments as presented. Second by Don Schmidgall; motion approved unanimously.

b. Closed session

Roger Hatteberg moved the Board to enter into closed session at 5:30 p.m. per Iowa Code Section 21.5.1. (i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session. Second by Megan Fuqua; motion approved unanimously. All present role call: Don Schmidgall, Roger Hatteberg, Megan Fuqua, Brandon Orth, Mary Weinand, Becky Godfrey.

The meeting was moved to reconvene in open session at 5:40 p.m. by Mary Weinand. Second by Roger Hatteberg; motion approved unanimously. All present role call: Don Schmidgall, Roger Hatteberg, Megan Fuqua, Brandon Orth, Mary Weinand, Becky Godfrey.

Don Schmidgall moved the Board to approve the evaluation as presented. Second by Megan Fuqua; motion approved unanimously.

There being no further voting business to come before the Board, Roger Hatteberg moved the meeting to be adjourned at 5:42 p.m. Second by Megan Fuqua; motion approved unanimously.

Respectfully submitted,

Brittany Jacobs,
Library Director