

January 2023

The regular meeting of the Board of Trustees for the Burlington Public Library was called to order by Board President Becky Godfrey, Wednesday, January 25, 2023 at 4:40 p.m. in Meeting Room A. Board members Roger Hatteberg and Becky Godfrey attended in person as well as Friends Liaison Anita Wagner and Library Director Brittany Jacobs. Board members Mary Weinand and Tenyshia Chalupa attended virtually via zoom and Don Schmidgall attended electronically via phone. West Burlington Liaison Rebecca Teater attended virtually via zoom and Sara Garland and Kathy Gerling were also in attendance. Board members Matt Shinn and Megan Fuqua were absent. Notification for this meeting was sent to KBUR/KGRS, KCPS, KKMI, and WIUM radio stations and The Hawk Eye, on January 20, 2023.

The space needs discussion as shown on the agenda is postponed again to next month. Roger Hatteberg moved the Board to approve the agenda for this meeting and the minutes from the last meeting. Second by Don Schmidgall; motion approved unanimously.

Board Training

- a. Excerpt from Eric Klinenberg's Palaces for the People: How social infrastructure can help fight inequality, polarization and the decline of civic life.
 - Article included in packet. Brittany discussed the excerpt. She will use some of this research in her presentation to the city council next week.

Expenditures

Brittany is working on consolidating contractors for some of the library's facility contracts.

Roger Hatteberg moved the Board to approve expenditures. Second by Mary Weinand; motion approved unanimously.

West Burlington Liaison Report

Rebecca Teater hasn't met with the West Burlington city council yet – she will in February.

Friends Liaison Report

Anita Wagner reported the Friends had a very successful booksale last weekend with sales generating \$2688. Footnotes is now operating at pre-covid sales.

Presidents Report

Becky asked the Board to be thinking of folks who would make board members. There are a couple terms that expire in June 2023.

Board Committees

Advocacy Committee

- Brittany will speak with the Danville city council in February about starting up library services for Danville residents.

Finance Committee

- Brittany will present her FY24 proposed budget presentation to the Burlington city council next Monday. The goal is to start moving some of our operation expenses back to the city's budget – however that will not occur this year because valuations are down, but hopefully in the near future.

Use Statistics

There was discussion of the Freegal and Hoopla apps and the services they offer patrons.

Circulations are on an upward trend from last year.

Old Business

- a. Space Needs Grant – the space consultant will present her findings and recommendations at the February board meeting.

New Business

a. Trust Terminations

- The funds from the Pike Trust will transfer to the Foundation in February.

b. Policy Update – Health & Safety Update to Borrower Policy

- Brittany would like to add language to this policy by spring in regards to bed bug issues. She asked that the Board reach out to her with any thoughts they have.

Brittany discussed the option of moving the majority of our funds to a different bank with a higher savings account interest rate. Brittany will send out an email to all board members with the details to get their thoughts. There was some discussion about the interest rate and if it would apply to the entire balance or just a portion. Sara will call the bank for details.

There being no further business to come before the Board, Mary Weinand moved the meeting be adjourned at 5:25 p.m. Second by Roger Hatteberg; motion approved unanimously.

Respectfully submitted,

Brittany Jacobs,
Library Director