

October 2021

The regular meeting of the Board of Trustees for the Burlington Public Library was called to order by board member Matt Shinn, Wednesday, October 27, 2021, at 4:30 p.m. in Meeting Room A. Matt Shinn, Megan Fuqua and Director Rhonda Frevert were present. Don Schmidgall and Tenyshia Chalupa attended electronically via zoom. Friends' Liaison Mary Ann Bolan, Sara Garland, and Kathy Gerling were also in attendance. Board members Becky Godfrey, Jerry Parks, and Mary Weinand were absent. Notification for this meeting was sent to KBUR/KGRS, KCPS, KKMI, and WIUM radio stations and The Hawk Eye, October 22, 2021.

Megan Fuqua moved the Board to approve the agenda for this meeting and the minutes from the last meeting. Second by Don Schmidgall; motion approved unanimously.

Board Training

a. Staff Presentation: New team members Becky Shaw and Mollie Krell

Due to low attendance, the staff presentation was postponed to the next meeting.

b. Article: The Nation's Largest Public Library is...

Article included in board packet. There was also discussion about the recent project that cleaned up the database by removal of fees and fines from old accounts.

Expenditures

Don Schmidgall moved the Board to approve expenditures. Second by Megan Fuqua; motion approved unanimously.

Friends Liaison Report

Mary Ann briefed that the friends added two new signs to the outside of the library to promote booksales and discussed the last Friends' board meeting.

President's Report

Rhonda gave a report in Becky's absence. She briefed the board on the recent Foundation meeting held earlier this month. The Foundation's annual appeal letter will go out next month.

Finance Committee

There is a meeting scheduled tomorrow with Des Moines County and Mediapolis regarding the new 28E Agreement.

Library Services Report

Rhonda added that the library's gas meter was replaced and Alliant found a discrepancy in the meter reading and refunded the amount overpaid. Rhonda also mentioned the HVAC unit in the IT room has finally been replaced; the compressor for the sprinkler system pre-action pipe replacement is on order; and the library is now classified as an "F" sized library instead of a "G" sized library due to the decrease in the city's population from the recent census data.

Old Business

a. In-Person Services

No changes to current services. The only current restriction is that meeting rooms are at half capacity.

New Business

a. Library Annual Report

Megan Fuqua moved the Board to approve the Annual Report. Second by Tenyshia Chalupa; motion approved unanimously.

b. State Annual Survey - included in packet.

Rhonda added a few things:

1. The library has started microfilming The Hawk Eye newspapers since The Hawk Eye no longer offers this service. The library is looking into discontinuing the bound copies of The Hawk Eye since they no longer offer this service either and asked for the board thoughts.
2. Next Tuesday is the city council election and the local option sales tax voting.

There being no further business to come before the Board, Megan Fuqua moved the meeting be adjourned at 5:00 p.m. Second by Matt Shinn; motion approved unanimously.

Respectfully submitted,

Rhonda J. Frevert
Library Director