

August 2021

The regular meeting of the Board of Trustees for the Burlington Public Library was called to order by President Becky Godfrey, Wednesday, August 25, 2021, at 4:30 p.m. in Meeting Room A. Becky Godfrey, Don Schmidgall, Matt Shinn, Megan Fuqua, Mary Weinand, and Director Rhonda Frevert were present. Friends' Liaison Mary Ann Bolan, Sara Garland, and Bethany Luttenegger were also in attendance. Board member Tenyshia Chalupa attended electronically via zoom. Board member Jerry Parks was absent. Notification for this meeting was sent to KBUR/KGRS, KCPS, KKMI, and WIUM radio stations and The Hawk Eye, August 20, 2021.

Mary Weinand moved the Board to approve the agenda for this meeting and the minutes from the last meeting. Second by Megan Fuqua; motion approved unanimously.

Board Training

a. Staff Presentation: Art in the Library, Bethany Luttenegger

Bethany finished creating gallery style labels for all the art pieces in the library. All the artwork was donated to the library. She shared the label design and the newly created adult and kid's art brochures.

Expenditures

Rhonda updated the board on the remaining FY21 funds – we came in under budget, as we strive to do every year.

Don Schmidgall moved the Board to approve expenditures. Second by Megan Fuqua; motion approved unanimously.

Friends Liaison Report

The friends are gearing up for an upcoming book-sale scheduled for 9/24-9/25, with clearance on 9/27.

The library is sending board meeting notifications to the West Burlington Mayor and the Middletown City Clerk until further notice.

Library Services Report

- The 2021 summer reading stats were included the board packet.
- Rhonda updated the Board on the many building projects: The city did an RFP for solar. Rhonda will keep the board updated, but doesn't anticipate that a solar project will be included for the library. The library is waiting on parts for the new HVAC unit in the IT room, working with the city property maintenance to repaint the library's retaining walls, continues to look at automatic check-in systems, and will soon be getting a "Little Free Pantry" in the book return area compliments of a scout project. The library received their second opinion today regarding the pre-action sprinkler system air leak issue – short term fix is to get a bigger air compressor to keep up with the air leak and that can continue to be used as part of the larger fix that will involve replacing all the piping in the preaction system. Board concurred with getting prices for air compressors.
- Becky Shaw was recently hired as the new part-time library aide position.
- Rhonda will be setting up interviews for the new Outreach and Program Services (formerly known as the Youth Services) Manager position.
- The 28E agreements for library services with Middletown, West Burlington, and Des Moines County for rural residents expire at the end of this fiscal year. There is library board interest in reaching out to Danville City Council and the Danville School Board about a possible agreement for library use.

Use Statistics

New simplified stat sheet included in the packet.

Old Business

a. In-Person Services

No changes to current services.

b. Strategic Plan Update

Rhonda moved several things to the “completed” category. Everything not completed was moved to the “in progress” category.

New Business

a. Board Bylaws

Matt Shinn moved the Board to accept the revision of the by-laws to change the board meeting from “3rd Wednesday” to “4th Wednesday”. Second by Mary Weinand; motion approved unanimously.

b. 2022 Closings

Mary Weinand moved the Board to accept the 2022 Library Closings. Second by Megan Fuqua; motion approved unanimously.

There being no further business to come before the Board, Matt Shinn moved the meeting be adjourned at 5:35 p.m. Second by Megan Fuqua; motion approved unanimously.

Respectfully submitted,

Rhonda J. Frevert
Library Director