

THE HERITAGE TRUST

For Preservation and Restoration of Historic Burlington, Iowa

Great Unveiling Grant Application

Complete this form and send to:

Burlington Heritage Trust

P.O. Box 53

Burlington, Iowa 52601

Deadline: May 15. For questions call Laura Nickols at 758-9271 or email at autumnsunrise925@aol.com.

APPLICANT

NAME: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP _____

HOME PHONE: _____ WORK PHONE: _____

E-MAIL: _____

HISTORIC PROPERTY DESCRIPTION

YEAR STRUCTURE WAS BUILT: _____

ARCHITECTURAL STYLE OF STRUCTURE: _____

STRUCTURE ADDRESS: _____

TYPE OF SECONDARY SIDING: _____

Step 1

PICTURES

Please provide at least three (3) pictures of the house from representative angles that best show the current condition of the house. PICTURES MUST BE TAKEN BEFORE ANY WORK BEGINS.

Step 2

PROJECT DESCRIPTION

Please outline your proposed project. This proposal should include a DETAILED description of all work to be performed on the home. Attach additional sheet(s) if necessary. We may contact you for additional information if needed, and this will delay your application, so be specific. Drawings are encouraged.

Step 6

CONTRACTOR INFORMATION

If a contractor will perform the work, complete Step 6. Otherwise go to Step 7.

Provide at least two bids/quotes (three is preferred) from different contractors. The bids/quotes MUST contain a breakdown of labor costs and material costs. Rental costs are not covered. It also should contain a detailed list of materials necessary to complete the project.

CONTRACTOR 1

NAME _____
ADDRESS OF COMPANY _____
CONTACT PERSON AND PHONE _____
DATE OF BID/QUOTE _____
BID/QUOTE IDENTIFICATION NUMBER _____
TOTAL AMOUNT OF BID/QUOTE _____
ESTIMATED TIME TO COMPLETE PROJECT _____

The facts set forth in my Bid/Quote, number _____, are true and correct. I understand that if awarded the project, any false or misleading statements, omissions, or failure to fully answer any questions will result in my immediate forfeiture and/or return of all funds paid by The Heritage Trust, regardless of when such information is discovered.

I CERTIFY THAT I HAVE REVIEWED THE ABOVE, UNDERSTAND IT, AND AGREE TO IT

COMPANY NAME _____

SIGNATURE OF CONTRACTOR (do not print) _____ DATE _____

CONTRACTOR 2

NAME _____
ADDRESS OF COMPANY _____
CONTACT PERSON AND PHONE _____
DATE OF BID/QUOTE _____
BID/QUOTE IDENTIFICATION NUMBER _____
TOTAL AMOUNT OF BID/QUOTE _____
ESTIMATED TIME TO COMPLETE PROJECT _____

The facts set forth in my Bid/Quote, number _____, are true and correct. I understand that if awarded the project, any false or misleading statements, omissions, or failure to fully answer any questions will result in my immediate forfeiture and/or return of all funds paid by The Heritage Trust, regardless of when such information is discovered.

I CERTIFY THAT I HAVE REVIEWED THE ABOVE, UNDERSTAND IT, AND AGREE TO IT

COMPANY NAME _____

SIGNATURE OF CONTRACTOR (do not print) _____ DATE _____

Step 6

CONTRACTOR INFORMATION CONTINUED

CONTRACTOR 3

NAME _____
ADDRESS OF COMPANY _____
CONTACT PERSON AND PHONE _____
DATE OF BID/QUOTE _____
BID/QUOTE IDENTIFICATION NUMBER _____
TOTAL AMOUNT OF BID/QUOTE _____
ESTIMATED TIME TO COMPLETE PROJECT _____

The facts set forth in my Bid/Quote, number _____, are true and correct. I understand that if awarded the project, any false or misleading statements, omissions, or failure to fully answer any questions will result in my immediate forfeiture and/or return of all funds paid by The Heritage Trust, regardless of when such information is discovered.

I CERTIFY THAT I HAVE REVIEWED THE ABOVE, UNDERSTAND IT, AND AGREE TO IT

COMPANY NAME _____

SIGNATURE OF CONTRACTOR (do not print) _____ DATE _____

Step 7

IMPORTANT –APPLICANT(S) PLEASE REVIEW AND SIGN -

The facts set forth in this application are true and correct. I understand that if awarded a Grant, and false or misleading statements, omissions or failure to fully answer any questions will result in my immediate forfeiture and return of all funds, regardless of when such information is discovered.

I CERTIFY THAT I HAVE REVIEWED THE INFORMATION IN THIS APPLICATION, UNDERSTAND IT AND AGREE TO IT.

SIGNATURE OF APPLICANT(S)
(DO NOT PRINT) _____ DATE _____

(Unsigned applications will not be considered)

THINGS TO REMEMBER

IF YOU DO THE WORK

- Take pictures BEFORE work begins.
- Have home inspected by the Heritage Trust Great Unveiling Committee BEFORE work begins.
- Keep your receipts!
- Funds are not released until you submit receipts. Late receipts are not accepted!
- Sign and date your application for Step 7.

IF A CONTRACTOR WILL DO THE WORK

- Have home inspected by the Heritage Trust Great Unveiling Committee BEFORE work begins.
- Get 2 or 3 Contractor Bid/Quotes
- Submit a copy of Bid/Quotes
- Have Contractors sign this Application for Step 6.
- Sign and date your application for Step 7.

You will receive a phone call and a letter indicating the status of the Grant upon completion of the application review process. The Heritage Trust will make every effort to expedite this process, as the Trust is fully aware of the time constraints involved in every project. Thank you for your patience and understanding.